**Education Officer**

**Born Free Foundation**

Born Free Foundation, the internationally renowned animal welfare and wildlife conservation organisation, is seeking to recruit an Education Officer in the UK. This role will involve remote working with regular face-to-face meetings at our Head Office in West Sussex.

This is an exciting opportunity to work in a dynamic international wildlife charity, with a recognised and high profile media presence. Born Free Foundation is dedicated to stopping animal suffering and to conserving animals in the wild; it has a wide portfolio of projects dealing with some of the worlds most endangered species.

We are looking for a dedicated and motivated individual who has relevant experience in delivering and developing educational activities and creating teaching resources to lead our UK education activities as part of a programme that aims to inspire and empower people from all walks of life and enables positive behaviour change.

The successful candidate will be an enthusiastic team player with well-developed people skills.

**Responsibilities include (but are not limited to):**

* Support the Head of Education in the delivery of the Global Education Strategy in line with the organisational 5 year plan;
* Coordinate and implement Born Free’s UK Education Programme, covering school outreach, the creation and maintenance of dedicated educational resources, and all other relevant programmes
* Translate Born Free’s global work into a clear educational message that enables external audiences to take effective action and make positive behavioural changes;
* Collaborate with the wider programmatic and administrative team to develop novel ways to engage audiences, using information about the reasons behind existing behaviours to develop interventions;
* Develop strong relationships with a diverse set of stakeholders and decision-makers including the general public, educators, project staff, consultants, after-school clubs and community groups to support Born Free’s Education Programme;
* Promote educational projects to potential funders by working with the fundraising teams;
* Develop and maintain a UK Education Programme evaluation process that captures the positive impact that Born Free’s interventions have by collating, analysing and applying feedback on the educational activities provided;

**Experience:**

* Minimum undergraduate level education, or equivalent experience
* Experience of, and ideally in, the UK education system (either primary or secondary)
* Proven project management skills and attention to detail
* Resourceful and creative, with strong organisational skills and financial accountability;
* Strong interpersonal skills: ability to work independently, and within a team environment;
* Strong report and resource writing skills targeted at different audiences, including a wide variety of age ranges and groups from different cultural backgrounds;
* Highly motivated and reliable with the ability to prioritise work and time in order to delivery projects effectively;
* This role will be subject to an enhanced DBS check.

The remuneration for this position is £26,000 pa. plus 22 days holiday pa. This is a full-time, permanent role, with an initial probationary period of 6 months. The position is available for remote working, with regular face-to-face meetings and contact time (c. 5 days per month) at the West Sussex office.

Applicants must be UK residents or be legally permitted to work in the UK; Born Free is an equal opportunities employer.

Curriculum Vitae with a covering letter should be forwarded to: laura@bornfree.org.uk

The closing date for applications is 31st August 2020 (interviews to be held w/c 14th September).